

Freedom of Information Program



Agency: Philippine Carabao Center

Receiving Officer: Cecilia C. Abo

Designation: Head, Human Resource Management Section

Office: Human Resource Management Section

Receiving Office: Philippine Carabao Center National Headquarters and Genepool

Contact Nos. (044) 456-0731 to 32

Email: oed@pcc.gov.ph

1

Go to www.foi.gov.ph to your browser's home address.



2

Click the Sign Up button and provide all the required fields. Attach a valid ID to create an account.

SIGN UP

3

Once logged-in, you will be directed to your Dashboard. The Dashboard contains all the requests done by the account owner.



My Account

Review all your requests here

4

Click the Make a Request button then select the name of the agency you wish to ask.

Make a Request

5

You will now be directed to the Make a Request Page. Accomplish all fields then click Send My Request.

> Send my Request

6

The agency will evaluate your request and will notify you within 15 working days.



7

The agency will prepare the information for release, based on your desired format. It will be sent to you depending on the receipt of preference.



Standard Request

Mode of Request



Submit Request form with ID and other necessary documents

OR



Lodge a request through the eFOI Portal (foi.gov.ph)

For Appeals

If you are not satisfied with the response to your FOI request, you may ask us to carry out an internal review of the response by writing to oed@pcc.gov.ph. Your review request should explain why you are dissatisfied with the response, and should be made within 30 calendar days from the date when we receive your appeal.